



**OFFICE OF THE PRINCIPAL, UTKALMANI GOPABANDHU INSTITUTE  
OF ENGINEERING, ROURKELA  
JAIL ROAD, ROURKELA, 769004.**

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Notice No. 42 /UGIE,RKL.Dt 04/04/2024

As per letter No.700 dated 30.03.2024 of Controller of exam SCTE&VT, Odisha, Bhubaneswar exam registration / form fill up for Summer-2024 (2<sup>nd</sup>, 4<sup>th</sup>, & 6<sup>th</sup> Sem both regular) and 5<sup>th</sup> Semester ex-regular shall commence from 06.04.2024 as per the following schedule.

1. Hence Regular students of 2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup> semester are advised to deposit their examination registration fees well before last date using Q-Fix direct payment gate way to avoid last moment rush.
2. Last date & time for Q-Fix payment (i) for 4<sup>th</sup> & 6<sup>th</sup> 09/04/2024 5 pm  
(ii) for 2<sup>nd</sup> semester 19/04/2024 5 pm

Students who are unable to pay using Q-Fix gate way can pay in the office using POS machine & physical form. Under no circumstances hard cash shall be received.

3. **Ex-Regular students (Back paper holders of 2<sup>nd</sup>, 4<sup>th</sup>, 5<sup>th</sup> & 6<sup>th</sup> Semester) have to fill physical form and deposit the examination fees using POS machine in Account Section.**

Before depositing the form to the account section, it must be verified by the respective departments.

**Detailed scheduled for Summer-2024 form fillup.  
Without fine.**

Date	Semester	Branch	Category	Mode of Form fillup & Payment
06.04.2024 to 09.04.2024(up to 5 pm)	4 <sup>th</sup> & 6 <sup>th</sup>	All Branches	Regular	Q-Fix gateway
	4 <sup>th</sup> , 5 <sup>th</sup> & 6 <sup>th</sup>	All Branches	Ex- Regular	Physical form & POS machine payment
16.04.2024 to 19.04.2024(up to 5 pm)	2 <sup>nd</sup>	All Branches	Regular	Q-Fix gateway
16.04.2024 to 17.04.2024	2 <sup>nd</sup>	Metallurgy, Mechanical & Ceramic	Ex-Regular	Physical form & POS machine payment
18.04.2024 to 19.04.2024	2 <sup>nd</sup>	Civil, Electrical, Etc & Chemical	(Ex-regular)	Physical form & POS machine payment

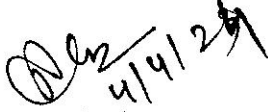
**4. With fine.**

Date	Semester	Branch	Category	Mode of Form fillup & Payment
13.04.2024 to 15.04.2024	4 <sup>th</sup> , 5 <sup>th</sup> & 6 <sup>th</sup>	All Branches	Regular & Ex-Regular	Physical form & POS machine payment
23.04.2024 to 24.04.2024	2 <sup>nd</sup>	All Branches	Regular & Ex-Regular	Physical form & POS machine payment

- ❖ Fees Payble: -  
2<sup>nd</sup>, 4<sup>th</sup>, 5<sup>th</sup> Semester (both regular and ex-regular)--Rs.600/-  
6<sup>th</sup> Ex-Regular—Rs.600/-  
6<sup>th</sup> Regular--Rs.685/-

**Important points to be noted: -**

5. Only deposit of Examination/ Registration fees does not make one eligible for the semester exam, eligibility shall be decided by the Council depending upon their attendance after closing of attendance.
6. It is important to note that if someone is found ineligible after closing of attendance his/her fees deposited shall be forfeited and his/her form fill up shall be cancelled.

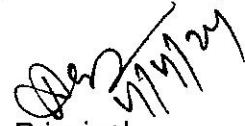
  
4/4/24

Principal,

Utkalmani Gopabandhu Institute of  
Engineering, Rourkela-4.

Memo No. 43 /UGIE,RKL.Dated 04/04/24.

Copy to Institution Notice Board / Dr. S.Jena, Lect(Chem) [for publication in Institute website ] / all HODs with a request to make necessary arrangement for verification of Ex-Regular forms / Cash Section for information and necessary action of the students.

  
4/4/24

Principal,

Utkalmani Gopabandhu Institute of  
Engineering, Rourkela-4.