

| LESSON PLAN   |           |                         |                       |  |
|---|-----------|-------------------------|-----------------------|--|
| COMMUNICATIVE<br>ENGLISH (TH -1A)<br>Prepared By :-Subha<br>Sucharita Swain |           |                         |                       |  |
| Sl. No.   | PERIODS   | TOPIC                   | CHAPTER               | SUB CHAPTER  |
| 1   | PERIOD-1  | LITERATURE APPRECIATION | Reading comprehension | Sub-skills of reading comprehension are to be worked out and tested through an unseen passage in about 200-500 words.<br>1.Skimming the gist |
| 2   | PERIOD-2  | LITERATURE APPRECIATION | Reading comprehension | Scanning for necessary information   |
| 3   | PERIOD-3  | LITERATURE APPRECIATION | Reading comprehension | Close reading for inference and evaluation   |
| 4   | PERIOD-4  | LITERATURE APPRECIATION | Reading comprehension | Main idea and supporting points  |
| 5   | PERIOD-5  | LITERATURE APPRECIATION | Reading comprehension | Guessing the meaning of un-familiar words  |
| 6   | PERIOD-6  | LITERATURE APPRECIATION | Reading comprehension | Note- making   |
| 7   | PERIOD-7  | LITERATURE APPRECIATION | Reading comprehension | Summarizing  |
| 8   | PERIOD-8  | LITERATURE APPRECIATION | Reading comprehension | Supplying a suitable title   |
| 9   | PERIOD-9  | Revision Class          | Reading comprehension | Chapter Revision and class test  |
| 10  | PERIOD-10 | LITERATURE APPRECIATION | Text                  | Standing Up For Yourself By Yevgeny Yevtushenko  |
| 11  | PERIOD-11 | LITERATURE APPRECIATION | Text                  | The Magic Of Teamwork By Sam Pitroda   |
| 12  | PERIOD-12 | Revision Class          | Text                  | Chapter Revision and class test  |
| 13  | PERIOD-13 | LITERATURE APPRECIATION | Text                  | Inchcape Rock By Robert Southey  |
| 14  | PERIOD-14 | LITERATURE APPRECIATION | Text                  | To My True Friend By Elizabeth Pinard  |
| 15  | PERIOD-15 | Revision Class          | Text                  | Chapter Revision and class test  |
| 16  | PERIOD-16 | VOCABULARY              | VOCABULARY            | Introduction towards synonyms, antonyms and its uses   |
| 17  | PERIOD-17 | VOCABULARY              | VOCABULARY            | Same word used in different situations in different meaning  |
| 18  | PERIOD-18 | VOCABULARY              | VOCABULARY            | Single word substitute   |
| 19  | PERIOD-19 | Revision Class          | VOCABULARY            | Chapter Revision and class test  |

Chapter Revision

|    |           |                                |                                |   |
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| 20 | PERIOD-20 | APPLICATION OF ENGLISH GRAMMAR | APPLICATION OF ENGLISH GRAMMAR | Countable an Uncountable Noun   |
| 21 | PERIOD-21 | APPLICATION OF ENGLISH GRAMMAR | APPLICATION OF ENGLISH GRAMMAR | Articles and Determiners  |
| 22 | PERIOD-22 | Revision Class                 | APPLICATION OF ENGLISH GRAMMAR | Chapter Revision and class test   |
| 23 | PERIOD-23 | APPLICATION OF ENGLISH GRAMMAR | APPLICATION OF ENGLISH GRAMMAR | Modal Verbs   |
| 24 | PERIOD-24 | APPLICATION OF ENGLISH GRAMMAR | APPLICATION OF ENGLISH GRAMMAR | Tenses  |
| 25 | PERIOD-25 | Revision Class                 | APPLICATION OF ENGLISH GRAMMAR | Chapter Revision and class test   |
| 26 | PERIOD-26 | APPLICATION OF ENGLISH GRAMMAR | APPLICATION OF ENGLISH GRAMMAR | Voice-change  |
| 27 | PERIOD-27 | APPLICATION OF ENGLISH GRAMMAR | APPLICATION OF ENGLISH GRAMMAR | Subject-verb Agreement  |
| 28 | PERIOD-28 | Revision Class                 | APPLICATION OF ENGLISH GRAMMAR | Chapter Revision and class test   |
| 29 | PERIOD-29 | FORMAL WRITING SKILLS          | FORMAL WRITING SKILLS          | Paragraph writing and its meaning   |
| 30 | PERIOD-30 | FORMAL WRITING SKILLS          | FORMAL WRITING SKILLS          | Features of Paragraph Writing ( Topic Statement, Supporting Points and Plot Compatibility)                        |
| 31 | PERIOD-31 | FORMAL WRITING SKILLS          | FORMAL WRITING SKILLS          | Developing Ideas into Paragraphs ( Describing Place/ Person/ Object /Situation and any general topic of interest) |
| 32 | PERIOD-32 | Revision Class                 | FORMAL WRITING SKILLS          | Chapter Revision and class test   |
| 33 | PERIOD-33 | FORMAL WRITING SKILLS          | FORMAL WRITING SKILLS          | Notice  |
| 34 | PERIOD-34 | FORMAL WRITING SKILLS          | FORMAL WRITING SKILLS          | Agenda  |
| 35 | PERIOD-35 | Revision Class                 | FORMAL WRITING SKILL           | Chapter Revision and class test   |
| 36 | PERIOD-36 | FORMAL WRITING SKILLS          | FORMAL WRITING SKILLS          | Report writing (Format of a Report, Reporting an event / news)  |

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| 37 | PERIOD-37 | FORMAL WRITING SKILLS     | FORMAL WRITING SKILLS         | Writing personal letter   |
| 38 | PERIOD-38 | Revision Class            | FORMAL WRITING SKILLS         | Chapter Revision and class test   |
| 39 | PERIOD-39 | FORMAL WRITING SKILLS     | FORMAL WRITING SKILLS         | Letter to the Principal, Librarian, Head of the Deptt, and Hostel Superintendent  |
| 40 | PERIOD-40 | FORMAL WRITING SKILLS     | FORMAL WRITING SKILLS         | Writing Business letters & Layout of a Business Letter  |
| 41 | PERIOD-41 | FORMAL WRITING SKILLS     | FORMAL WRITING SKILLS         | Letter of Enquiry, Placing an Order, Execution of an Order, Complaint, Cancellation of an order(Features, Format and example)                           |
| 42 | PERIOD-42 | Revision Class            | FORMAL WRITING SKILLS         | Chapter Revision and class test   |
| 43 | PERIOD-43 | FORMAL WRITING SKILLS     | FORMAL WRITING SKILLS         | Job application and C.V.(Features, Format and example)  |
| 44 | PERIOD-44 | Revision Class            | FORMAL WRITING SKILLS         | Chapter Revision and class test   |
| 45 | PERIOD-45 | ELEMENTS OF COMMUNICATION | Introduction to Communication | Introduction to Communication<br>1. Meaning, Definition and concept of communication<br>2. Good Communication and Bad Communication                     |
| 46 | PERIOD-46 | ELEMENTS OF COMMUNICATION | Introduction to Communication | 3. Communication model<br>One-way Communication Model and Two-way Communication Model with examples   |
| 47 | PERIOD-47 | Revision Class            | ELEMENTS OF COMMUNICATION     | Chapter Revision and class test   |
| 48 | PERIOD-48 | ELEMENTS OF COMMUNICATION | Introduction to Communication | Process of communication and factors responsible for it<br>Sender, Message, Channel, Receiver / Audience, Feedback, Noise, Context                      |
| 49 | PERIOD-49 | ELEMENTS OF COMMUNICATION | Professional Communication    | 1. Meaning of professional communication<br>2. Types of professional communication<br>2.1. Formal or Systematic Communication                           |
| 50 | PERIOD-50 | ELEMENTS OF COMMUNICATION | Professional Communication    | Upward communication (How it takes place, symbol, merits and demerits)<br><br>Down-ward communication (How it takes place, symbol, merits and demerits) |

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